

Experience the real Cambodia, while contributing your skills to a worthy cause.

Part-time or full-time position
Start immediately, a one-year term or longer in Phnom Penh

JOB DESCRIPTION

Asian Outreach Cambodia (AOC) is looking for someone to take over the Communications Advisor role at their headquarters in Phnom Penh. The primary objective of this position is to communicate with the outside world the important work that AOC does, and the impact it has on rural communities trapped in a cycle of poverty.

This role also includes traveling to project sites in rural communities, experiencing first hand what it is like to live in a developing country. You will gain an understanding of the everyday struggles that families go through. We are looking for someone who can work with local staff to gather raw information and transform it into a compelling narrative.

Perfect for those looking to discover the delights and intrigue of the Cambodian culture and landscape, while contributing to a good cause. It's also a great way to get involved with missions or get your feet wet in the NGO world.

ABOUT AOC



Operating since 1993, AOC is a Christian international non-governmental organisation (INGO). Our vision is restoring hope and dignity to Cambodians by breaking the poverty cycle in rural communities. Our mission is to equip and empower these rural communities through training and resource development. AOC is locally run and operated, working in 31 communities across Cambodia.

ROLE & RESPONSIBILITIES

- Work with project staff to write AOC reports
- Write and/or edit project proposals and funding applications
- Communicate (via email) with overseas partners
- Maintain ongoing communication on social media (Facebook, website, etc.)
- Maintain donor database and reporting time lines
- Develop more efficient internal communication processes as required.

REQUIREMENTS

- Native English speaker with a high level of written English
- Good relational skills
- Computer literate
- Both international and in-country applicants may apply

As this is a volunteer role, successful applicants will be required to raise the majority of their own travel and living costs, with some assistance from AOC.

